

Step 1: Login to your easychair.org account and click on the link of your role in ICUIA'20 (pointed by the red arrow in the following figure).

Michael Yuan, Welcome to EasyChair!

To **view all your roles**, click on "All roles"

To access **any other EasyChair feature**, use the main menu.

Your recent EasyChair roles are shown in the table below. Click on a role to access it.

Conference	Role
ICUIA'20	author

Step 2: Click on the magnifying glass icon by the paper you want to update.

My Submissions | ICUIA'20 | Conference | News | EasyChair

My Submissions for ICUIA'20

Using the submission author environment you can view or manage your submissions to ICUIA'20. Note that new submissions are disabled.

To **view or update your existing submission** click on the corresponding "view" icon.

Additional information about submission to ICUIA'20 can be found at the [ICUIA'20 Web page](#).

Questions about submissions can be sent to the conference contact emails icuia@hotmail.com.

Please note that if you do nothing (not even click on the menu) for more than two hours, your session will expire and you will have to log in again.

Some of your submissions were either withdrawn by authors or deleted by chairs, they are shown using a grey background.

#	Authors	Title	View	paper	Program
1					

Step 3: Click the link 'Update file'.

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ICUIA'20 Submission


If you want to **change any information** about your paper, use links in the upper right corner.

For all questions related to processing your submission you should contact the conference organizers. [Click here to see information about this conference.](#)

All **reviews sent to you** can be found at the bottom of this page.

- Update information
- Update authors
- Update file**
- Withdraw

Step 4: Click the 'Choose File' button to bring up a file browser and then click the 'Submit' button.

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Update a File for Submission

Use the form below to **upload or update** a file for your submission.
The file is mandatory and cannot be deleted.

File	Admissible file extensions	Current version
Paper (*) . Upload your paper in PDF, Word, or Open Document format. <input type="button" value="Choose File"/> No file chosen	PDF (extension pdf) Word open XML document (extension docx) Word document (extension doc) Open Document format (extension odt)	